

## Open Studio Reopening Summary-2021

Grey- Lockdown
Red-Protect
Orange-Restrict
Yellow-Protect
Green-Prevent

<b>GENERAL</b>	No recently reported symptoms of COVID 19 by staff/ members/visitors. Safety and cleaning materials are kept stocked. Safety concerns raised by staff and members have been addressed.			
	Staff work from home. Office, studio and galleries closed.	OS staff access space as per Health and Occupational Health & Safety Guidelines. Rotating staff shifts.	OS is open as per Public Health and Occupational Health and Safety Guidelines.	
<b>OFFICE</b>	Closed, staff working from home when possible.	<b>HOURS:</b> limited/ work from home where possible. <b>CAPACITY:</b> < 2 people (limited to staff only)	Open regular hours.	
<b>GALLERY / SHOP</b>	Closed	Curbside Pick Up only. Installations booked in advance. Limit number of people during installs.	<b>HOURS:</b> regular hours	
			<b>CAPACITY:</b> < 5 people, distanced	
<b>STUDIO</b>	Closed	Capacity: 1 person/area, pre-booked. No drop ins or guests. <b>Hours:</b> Tues-Saturday 10am-4pm	<b>CAPACITY:</b> 2 People/area, pre-booked. No guests Max 10 people in studio.	
			<b>HOURS:</b> Tues-Sat, 10am-4pm.	<b>HOURS:</b> 24/7 access
<b>VISITING ARTISTS</b>	No studio access.		Space must be booked online. Supplies ordered ahead of time.	
<b>CUSTOM PRINTING</b>	Not available	Available by appointment.		
<b>EDUCATION</b>	Not available.		Private instruction available by appointment. Classes as per public health guidelines.	

All phases are subject to change.  
 This outline compliments the OS Re-opening Plan which includes further details regarding cleaning schedules etc.